



WYCHWOOD

SCHOOL • OXFORD

June 2025

1:1 Devices

Dear Parents and Guardians of New Pupils starting in school years Remove - Shell (yr7-yr 11),

Part of preparing students for their future is to equip them with the necessary ICT skills to be able to function in a digital environment and for that reason we require students to have a school leased device. These are Lenovo laptops supplied by Freedom Tech - the company we lease the devices from. The specifications for the devices are:

Model: Lenovo V14 Gen 4IRU
Screen Size: 14" Full HD (1920 x 1080)
CPU: Intel Core i5 13420H
RAM: 16Gb
DISK: 512Gb SSD
OS: Windows 11 Pro

The cost of the lease is £92.36 (plus VAT) per term and is added to the termly bill. The total cost for the three-year lease term is £831.24 (plus VAT).

This cost covers:

- Full Microsoft 365 licences and software
- All academic software packages
- Unboxing, testing and full set-up
- Cutting edge filtering and monitoring software (Securly) so that you can be confident that your child is safe online both inside and away from the school network
- Full antivirus software installed
- Unlimited support both from the School's IT support team and Freedom Technology
- Full warranty for the period of the lease
- Repair Service (subject to a £50 excess) for accidental damage
- Loss cover (subject to approval and a £200 excess)
- Immediate swap in case of breakage so no down time
- Protective Sleeve Case

All devices are equipped with the most up to date safeguarding software from Securly which ensures that pupils can use the internet safely at home and in school. The School's safeguarding team receive real-time alerts on any filtered content or communications of concern and take action as appropriate during the school day. Out of hours such as over the weekend and the evenings we will monitor activity on the next working school day. School staff will not be able to monitor online activity out of hours.



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At the end of the lease you hand back what is now a three-year-old device and at the start of the following term you will be issued with a new device. The School owns the operating lease agreement with FreedomTech so the device remains the property of the School.

Any damage or broken devices will be immediately swapped out to ensure your child has minimal downtime during the repair, then the device will be returned once fixed. Repairs are subject to an excess of £50. Within the lease the devices are insured against loss, so subject to approval your device will be replaced with an excess of £200 to pay. However, if any loss is found to have been deliberate or overly neglectful then we do reserve the right to charge up to the full replacement cost. As with broken devices your child will immediately be issued with a loan device to ensure minimal disruption to their learning.

We are well supported in IT by MSP LAB who oversee our digital strategy and Governance and have very helpful IT support. The IT helpdesk is available for student drop ins every day during registration (08.30 - 09.00) morning break and lunchtimes in the Stable Block.

In order to allow your child's leased device to be ordered please complete the reply slip below and return to admissions (admissions@wychwoodschool.org).

For attention of Admissions/IT departments

I wish to opt my child in to the pupil device scheme from 1st September 2025

I, the undersigned parent/guardian, agree to the following terms and conditions regarding the school-leased laptop provided to my child:

1. Acceptable Use:

o Laptops are to be used primarily for educational purposes, including classwork, homework, research, and communication with teachers and classmates. I understand and agree that I/my child will abide by the School's ICT Acceptable Use Policy, issued at the start of the academic year.

2. Maintenance and Care:

o Students are responsible for the care and maintenance of the laptop.
o The laptop and accessories remain the property of Freedom Technology Ltd.
o Any damage or technical issues must be reported to the school's IT department promptly.

3. Finance

o I agree that the cost of the lease will be added to our termly bill, in advance, payable for the duration of the time my child is at Wychwood in school years Remove-Shell (7-11).

4. Warranty and Repair



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o As part of the scheme warranty and insurance is in place to cover accidental damage or loss

o I understand that the School has the right to reject repair or loss claims if, in its reasonable opinion, damage or loss is caused through overly negligent or malicious behaviour and charge the full value of the repair or replacement cost.

Signature: _____

Name: _____

Date: _____

Email Address: _____

Relationship to student _____