



WYCHWOOD

SCHOOL • OXFORD

Annual Parent Consent Form For educational visits and trips - September 2023 - August 2024

General Consent

- I agree to my child/ward taking part in non-residential visits or trips as organised by the school.
- I will ensure that my child/ward understands that it is most important for their safety and the safety of the group that rules and instructions given by the staff in charge are obeyed.
- I accept that, if they do not meet the requirements as to conduct, they may be returned home, accompanied by an adult, before the end of the journey and that I will be required to bear the cost of this and/or also the cost of any loss or damage caused by my child/ward which is not attributed to the negligence of the school or the staff accompanying the trip.
- I understand that I will be informed separately about each trip in which my child/ward may be involved by email or letter giving full details about travel arrangements, the nature of the trip, the staff involved, the timings of the trip and any costs involved and a reminder to update medical and contact details as necessary.
- I agree for the cost of each visit (not to exceed £50) to be added to my school bill. If any trip will exceed the cost of £50 then additional parental permission will be sought for the trip in question.

2. Medical and Contact Information

- I undertake to inform the school as soon as possible of any change in medical or any emergency contact details during the period of this consent.
- I understand that the Head may decide that it is not in the interests of the group that my child/ward participates if their medical condition is likely to affect their safety or the safety of the group.
- I understand that if my child/ward is receiving medication on the date of the trip I will inform the school by writing to the party leader explaining the necessary details and I will give the school the necessary medicines for my child/ward to take under supervision while on the trip.
- I will supply a doctor's letter if necessary stating that my child/ward is fit to travel and take part in the trip.
- While I understand that the school will use all reasonable endeavours to contact me, I agree to my child/ward receiving medical treatment including anaesthetic as considered necessary by the medical authorities present and that I will be responsible for any costs not covered by insurance.

3. Data Protection

- The personal data collected when responding about a trip or visit (residential or non-residential) will be used to ensure that said event or trip occurs efficiently and safely. The data will not be used for any other purposes and will be subject to secure disposal after the need to use it is over.
- Wychwood School undertakes to deal with personal data and sensitive personal data according to the GDPR and Data Protection Act 2018. For more information see our website at wychwoodschool.org/policies.