



Wychwood School  
OXFORD

**Cycle Policy**  
**Authors: AKJ & PDG**  
**Review Date: March 2022**  
**Date of Next Review: March 2023**

Cycling – Good for the Environment and Good for You!

### **General**

The Royal Society for the Prevention of Accidents (RoSPA) supports the provision of suitably designed and appropriately located cycling lanes. Where there is a cycle lane, Wychwood staff and pupils should use it. They may cycle on a footpath or pathway but not on a footway/pavement unless that footway/pavement has been designated for part or whole use by cyclists.

Oxford City Council operates a Sustainability Travel Plan that Wychwood, Oxford recognises and supports by encouraging staff and pupils to use more environmentally friendly means of travelling, such as cycling, to and from school.

For those who have bicycles in school whether for the normal day to day travel to/from school or for use during boarding, the following good cycling advice should be taken seriously to keep your cycle road worthy and avoid accidents: -

#### **Basic Cycle Maintenance involves regular checks on the following:**

Brakes, Lights, Tyres, Chain, Gears,  
Handle Bars, Seats and Wheels/Spokes are secure

#### **It is essential that all cycle users have the following Safety Equipment:**

Cycle Helmet  
Reflective Jacket, Bib or Bands  
Lights front and rear

#### **It is advisable to have the following:**

Cycle Lock  
Cycle Puncture Repair Kit & Spanners  
Cycle Pump  
Bell

#### **Those Travelling by Cycle should make themselves aware of the following:**

Highway Code Knowledge for Cyclist  
The use of cycle lanes  
Appropriate places to park and secure cycles so that they do not obstruct others

**Boarders are required to have a signed permit by their parent or guardian to have a cycle for use at school during boarding periods.**

They should also have Bikeability Level 2 and preferably level 3 before they will be allowed to ride in Oxford City.

***Take care and take your time when cycling***



Wychwood School

***Attn.: Senior Housemistress***

**Agreement by Parent/Guardian**

**I agree to my daughter.....**

**having and using a bicycle as a Boarder at Wychwood, Oxford and that my daughter will abide by the guidelines set out in this policy document.**

**Parent/Guardian Signature:**

**Parent/Guardian Name (please print):**

**Pupil Signature:**

**Date:**