



Wychwood School

Online Home Learning Responsible User Agreement

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I will abide by the Pupil ICT, Network, Internet and Mobile Phone Acceptable Use Policy that I have already signed.

In addition the rules for online Home Learning are as follows:

- I will only use technology for school purposes as directed by my teacher(s)
 - I will only use technology when there is an adult in the house and they know I am using it
 - I will not reveal my passwords to anyone
 - I will be responsible for my behaviour and actions when using interactive meet apps such as Skype or Microsoft Teams. This list is not exclusive of other apps.
 - I will make sure my communications with teachers and pupils and others using technology is responsible and sensible
 - I will not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If I accidentally come across such material I will report it immediately to my teacher or my parents
 - I will not record, take photos or videos of my classmates or teachers during a face-to-face (F2F) session
 - I will not adapt, publicise, edit or forward **recorded** lessons and explanations which the teacher has posted to help me, without the express permission of the teacher who posted them
 - I understand that when using meet apps my usage can be monitored and logged and made available to the teachers
- I understand that these rules are to keep me safe and that if they are not followed, school sanctions may be applied and my parents contacted.

Summary Guidelines

When using F2F technology remember this is an extension of the classroom and you should behave as you would in a classroom. This includes

- video meeting from an environment that is quiet, safe and free from distractions and preferably not a bedroom
- be on time for video meets
- be dressed appropriately – not nightwear or swimwear

- remain attentive
- interact patiently and respectfully with all
- respect the limitations of the technology and take turns to speak
- provide feedback to teachers about your experiences and supply relevant suggestions
- not recording in any form
- leave the session when you teacher asks you to do so