



Wychwood School

Covid19 Hardship Policy

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Inception Date: March 2020

Date of next review: September 2021 or as required

Context

The outbreak of covid19 has brought an unprecedented change in the way of life for millions of people across the world and in the UK. Shutdown has meant that many Wychwood parents are no longer working in the same way as they were. Very sadly, this has brought hardship to many.

Wychwood, Oxford is a very small school and, as such, relies on regular fee income.

Policy Statement

Fees in lieu

As per the letter to parents of March 23rd, the School's priorities are to continue to provide the excellent teaching that Wychwood girls and parents expect and to ensure that during this time we do everything possible to look after our staff. Staffing costs are the largest financial commitment incumbent upon the School and so the Trinity Term 2020 fee invoices were sent out on a business-as-usual basis. The School will analyse its cost base for the Trinity term and offer rebates to parents *pro rata* if and when we have surplus funds after breaking even. This will depend on all parents paying those fees, as expected. The Terms and Conditions accepted by all parents when their daughters came to Wychwood were that a term's notice is required for change in status and, in the interests of fairness and equality for all, we are expecting parents to abide by this.

Hardship

Knowing that parents wish to make every effort to keep their daughters at Wychwood, we will do whatever we can to help in cases of individual hardship. Please contact the Finance and Support Staff Manager as soon as possible so that the School can work together with parents affected by hardship.