



Wychwood School

Maintenance and Testing of Fire Equipment Guidance Notes

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| Equipment | Period | Action |
|--|----------|---|
| Fire-detection and fire-warning systems including self-contained smoke alarms. | Weekly | <ul style="list-style-type: none">• Check all systems for state of repair and operation.• Report/Repair or replace defective units.• Test operation of systems. |
| | Termly | <ul style="list-style-type: none">• Full check and test of system by competent service engineer (Pyrotec).• Clean self contained smoke alarms and change batteries. |
| Emergency lighting including self-contained units and torches. | Monthly | <ul style="list-style-type: none">• Check all systems, units and torches for state of repair and apparent function. |
| | Termly | <ul style="list-style-type: none">• Full check and test of systems and units by competent service engineer (Pyrotec).• Replace batteries in torches. |
| Fire-fighting equipment including hose- reels. | Monthly | <ul style="list-style-type: none">• Check all extinguishers including hose-reels for correct installation and apparent function. |
| | Annually | <ul style="list-style-type: none">• Full check and test by competent service engineer (Redbox). |