



Michaelmas 2019 Prep, After-School Activities, Coursework and Extra Lessons

Daygirl Prep/Activities and Boarders' Activities: Please fill in this form when you have decided on your Activities and Prep and return it to Mrs Henk by Monday 9th September. If you sign up for an activity, you are expected to attend every week. If you will be in school for lessons after 4.00pm please indicate these on the form.

If you are not joining an activity or doing prep in school, please write n/a and **still return** the form. It is essential that we are aware of any reason for a daygirl to be in School after 4.15pm and that we know where she will be on the school premises, so please indicate what you will be doing in school if it is not on the list below.

Prep will begin on Thursday 5th September and activities will begin from Monday 9th September. There will be no Friday Prep on Exeat weekends and no Prep on the last Thursday of term.

Parents: All communication regarding any sort of changes in attendance of a prep or activity session or a lesson must be made to attendance@wychwoodschool.org which is a dedicated email account to monitor attendance in school.

First Prep: 4.15 – 5.10pm **Second Prep:** 5.25 – 6.40pm (Remove – LTs) 6.45pm (UTs/Shell)

If you stay for prep you **must** stay for a whole session – 1st, 2nd or both. Girls may not remain on the school premises after 4.15pm without being in prep, an activity, coursework, fixture or a lesson. If in school, their names must be on a register.

Any girl who is **not** collected by 4.15pm must wait on the sofa in the front hall until her parent arrives. If you wish to stay for an occasional prep session, please email attendance@wychwoodschool.org. Parent(s) **must** email attendance@wychwoodschool.org or telephone the Office if you are going to miss a prep or activity session.

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### Prep and Activities: Michaelmas Term 2019

Name:..... Form: .....

Please return this slip to your Form Teacher or to Mrs Henk by or before Monday 9<sup>th</sup> September

| Monday<br>1 <sup>st</sup> Prep | Tuesday<br>1 <sup>st</sup> Prep       | Wednesday<br>1 <sup>st</sup> Prep             | Thursday<br>1 <sup>st</sup> Prep | Friday<br>1 <sup>st</sup> Prep |
|--------------------------------|---------------------------------------|-----------------------------------------------|----------------------------------|--------------------------------|
| Dance<br>The Branch<br>Prep    | Art Club<br>Inklings<br>LAMDA<br>Prep | Spanish Club<br>Hockey Club<br>Acorns<br>Prep | MUN<br>Drama Club<br>Prep        | Badminton<br>Prep              |
| Monday<br>2 <sup>nd</sup> Prep | Tuesday<br>2 <sup>nd</sup> Session    | Wednesday<br>2 <sup>nd</sup> Prep             | Thursday<br>2 <sup>nd</sup> Prep | Friday<br>2 <sup>nd</sup> Prep |
| Disney Club<br>Prep            | Harry Potter Club<br>LAMDA<br>Prep    | Latin<br>Prep                                 | LAMDA<br>Prep                    | Prep                           |