



Wychwood Sixth

STUDY II STUDY LEAVE 2019

All Study II girls should be in school full time until half term – Friday 24th May.

All Study II girls must remain available to take examinations in case of a security breach until the JCQ nationally set CONTINGENCY DATE which is **26th June**.

There will be reduced class sizes whenever there is an examination or preparation time.

Preparation time is allowed before an **AFTERNOON** examination: you may work in the library during the morning to focus on the examination to come if you choose to do so.

Morning examinations do **NOT** qualify for preparation time within school time - you prepare for these during prep time and in the evening prior to the examination.

After 24th May, study leave will begin and you may remain at home to revise should you wish to do so.

It is your responsibility to attend all your examinations.

You must be in school outside your examination venue at least 15 minutes before the start of any examination.

We need to know exactly who is in or out of school in case of fire or emergency and so all Study II girls will be required to let Ms Sherlock know when they will be out of school.

We will assume all girls are **in school** unless Ms Sherlock has been told at least **24 hours in advance** of any absence.

This can be done by email or by discussing absence with Ms Sherlock.

You will be required to **sign into** school on arrival and **out of** school on leaving whenever you come into school after study leave has begun.

The signing in and out lists will be in the school office.

Staff will be in school during Study II lessons as normal and are available to help anyone who requires it. As a courtesy, please inform staff at least 24 hours in advance by email in advance if you plan to attend a lesson once study leave has started.

Once you have finished your examinations, you are no longer required to attend school. However, all girls **MUST** remain in the country and contactable until after the Contingency Date in case they are called for a replacement examination.

You are all warmly invited to the final assembly of the term on Friday 5th July at 11.00 am.