

**Minutes of the Friends of Wychwood AGM and committee meeting  
Wychwood School  
30<sup>th</sup> October 2018 at 19.00**

**Present:** Noel Rainbird (Chair), Andrea Johnson (Head), Siobhan Foley (Treasurer), Katie Gray (Remove rep), Vicki Masey (Remove rep), Caroline Smith (Inter rep), Amy Rowland (Study II rep), Emma Sandy (Study I rep), Katja Pasley ((UTs rep) and Sue Head ((UTs rep)

**Apologies:** Sheryl Parker (LTs rep), Claudi Thomas (Inters rep), Amanda Webb-Johnson (Remove rep)

**AGM:**

- The accounts were approved by the Chair

**FoW committee meeting:**

- The Minutes of the last meeting were agreed and signed.

**Actions agreed:**

- Form reps to send out reminders for signing up for Gingerbread Houses.
- If experiencing problems, Form reps need to contact Justin Mott re obtaining access to FoW email address.
- We may cc (rather than bcc) everyone on contact lists when sending out emails as all parents in the school directory have already given consent.

**Christmas Fair:**

- Sound system – Andrea will ask School Council to organise a playlist
- Girls stalls – Amy will liaise with the teachers re organisation
- Raffle tickets – Caroline is organising these
- Stalls – Jambola (Claudi & Amanda), Bottle stall - £1 for children, £2 for adults (Emma), Guess the Amount of Money in Pot & Weight of Cake (Sue), Gingerbread Houses (Vicki & Katie), judging of best Gingerbread House will be done by – Andrea will contact an Old Girl, Pound in the Bucket – Katja, Lucky Dip – to be discussed, depending on what we receive.
- Carol singing- an announcement will be made during the fair that communal carol singing will take place. Charity buckets will be passed around.
- Parking – Sheryl to contact stall holders and organise arrival times and which gates to use. We need to liaise with Richard & Dale 2 weeks ahead of time
- Floating helpers = Amy, Noel & Sheryl Note: Noel is also running the bulb/mincemeat stall

- Announcement of Raffle prizes – only top three will be announced, & they will have been pre-drawn.
- Christmas tree – Noel will order an artificial tree. Everyone to bring in a decoration
- Thank you presents for Briony, Richard, Dale & Wendy – tbc
- Social media – Noel to sort
- Charity: The Good Shepherd Sisters in Myanmar
- Risk assessment – Andrea will sort
- Banners have arrived
- Entry fee = £1 per adult, children go free.
- Cakes for café – Siobhan to contact Mike with details for donations
- Bottles for mulled wine, napkins & drinking chocolate – Vicki & Amy to purchase
- All please pick up cards from stall holders at other Christmas Fairs, in order to create contacts for next year

**AOB:**

- Olivia May Fashion Show (Sixth form & parents to model) – 23<sup>rd</sup> March 2019
- The process whereby we agree funding requests will be reviewed in a year
- Size of FoW shed and associated ground works– to be discussed.
- Noel gave a big thank you to Siobhan, for the large amount of money she has raised through SHUS

The meeting finished at 20.30

Minutes by Katie Gray

Date of next meeting: Monday, 19<sup>th</sup> November 2018, 19.00 in the Music Room