

WYCHWOOD SCHOOL



**EDUCATIONAL VISITS
PRELIMINARY INFORMATION FOR PARENTS AND PUPILS for RESIDENTIAL TRIPS
AND TRIPS OUTSIDE SCHOOL HOURS**

Purpose of the Visit	AQA GCSE Revision Day – part of the final preparation for summer examinations
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Dates	From/To	Thursday 22 nd march 2018	Duration	1 day
Times	From/To	7.20am – Approx. 7pm	Duration	

Name of Group Leader	Mrs Fiona Roitt			
Other Adults	Zoe Rosenthal			
Ratio	Teachers	2	Pupils	11

Venue	Apollo Victoria Theatre, London		
Accommodation (Residential Only)	N/A		

Travel Arrangements: (To and From School)	Walking Oxford Tube		
Programmes of activities	Revision for GCSE Geography		
Description of any potential hazardous activities	N/A		

Name of any coach/travel companies	Oxford Tube		
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Date/Time/Place of Parent/Pupil Briefing (If required)	Not required		
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Insurance provided Yes/No	Expected of parent	No	
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Dress requirements	Smart casual	Warm coat
	Sensible shoes for walking	

Risk Assessment: A risk assessment has been carried out by the leader, confirmed by the Headmistress, of potential risks on the journey and at the destination (s). Only school approved transport/travel companies have been used. A copy of risk assessment forms can be supplied to parents on request and questions can be asked

Cost per pupil (to be added to bill)	£35
Pocket money suggested	Small amount for snacks and drinks

Packed meals (s) required (day girls only)	Lunch - NO	Supper – N/A
Packed meals supplied by school	Lunch - YES	Supper – If requested due to Wychfactor

Parental Consent and Code of Content
This is attached at Enclosure 1, please read it carefully with your daughter, fill in the details required by the school and both of you sign & date the form. It should then be returned to the Group Leader

If you have any queries please contact	
Signed (Group Leader)	Date