



## Wychwood School

### PARENTAL CONSENT AND CODE OF CONDUCT FOR RESIDENTIAL and TRIPS OUTSIDE SCHOOL HOURS

<b>Group Leader</b>	<b>J Sherbrooke</b>
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<b>Visit to: Oxford Playhouse – The Kite Runner</b>		
<b>Dates and times of Visit</b>	<b>Tuesday 6<sup>th</sup> February 2018</b>	<b>Leave school 6.45pm Performance 2 hrs 30 including interval from 7.30pm.</b>

<b>Name of Pupil</b>		<b>Form</b>	<b>Study 1+2 (+GCSE drama students)</b>
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- I have read the information on this trip and I agree to my daughter named above taking part in the visit and activities described.
- I acknowledge that the school staff in charge of the party will take all reasonable care of the girls making the visit. However, neither staff nor school can be held responsible for accident or injury during the visit arising from causes beyond their control.
- I acknowledge that the school staff in charge of the party will take all reasonable care of the girls making the visit. However, neither staff nor school can be held responsible for accident or injury during the visit arising from causes beyond their control.
- I believe my daughter to be medically fit to undertake this visit. I agree to inform the group leader of any change in medical condition, and I give consent to any administration of medication, medical treatment or blood transfusion as may be necessary by medically qualified persons, and any first aid deemed necessary, during the visit.
- I authorise the organiser to act on my behalf in an emergency and to sign on my behalf any consent forms required by the medical authorities if they know that it would not be advisable to wait for my signature/authority
- I understand that the visit is covered by appropriate insurance and that precise details of the Insurance Cover can be obtained from the Bursar and that if I am required to obtain additional Insurance Cover I agree to obtain this.

I agree to impress upon my daughter the necessity to behave responsibly and to help the group leader and other staff to ensure the safety of everyone on the visit.

On return from the trip my daughter will		
<ul style="list-style-type: none"> <li>• Travel home on her own</li> <li>• Be collected from school by me.</li> <li>• Stay at school as she is a boarder</li> <li>• Other (Please Specify)</li> </ul>		
<i>Delete those not applicable</i>		
Request for Boarding. If you want your daughter to stay overnight, please make your request with advance notice email to: <a href="mailto:permissions@wychwoodschool.org">permissions@wychwoodschool.org</a>		
Per Night for supper, bed and breakfast	£45.00	Yes/No
For Trips returning after 10 pm for bed and breakfast only	£20.00	Yes/No
Please supply a sleeping bag		
<b><i>Accommodation cannot be guaranteed</i></b>		

***Please Sign Overleaf***



I understand that my daughter's behaviour/my behaviour should not cause harm to herself/myself or to others
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Signature of Parent/Guardian	
Full Name of Parent/Guardian	
Date of Signature	

Signature of Pupil	
Date of Signature	

Please return this Consent Form to the Group Leader by (Date).....**31<sup>st</sup> January 2018**

One copy of this form must be left at the school.

The Group Leader must take one copy of this form on all Residential Trips. ***This is not required for day/theatre visits.***

**WYCHWOOD SCHOOL**



**EDUCATIONAL VISITS  
PRELIMINARY INFORMATION FOR PARENTS AND PUPILS for RESIDENTIAL TRIPS  
AND TRIPS OUTSIDE SCHOOL HOURS**

<b>Purpose of the Visit</b>	<b>Study extension – The Kite Runner, Oxford Playhouse</b>
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<b>Dates</b>	<b>Tuesday 6<sup>th</sup> February 2018</b>	
<b>Times</b>	<b>leave school 6.45pm; performance 7.30pm (meet at theatre option 7.15pm); 2hr 30 running time; pick up theatre 10pm; pick up school 10.30pm</b>	

<b>Name of Group Leader</b>	<b>J Sherbrooke</b>	
<b>Other Adults</b>	<b>SJ + BS + MD</b>	
<b>Ratio</b>	<b>Teachers 3</b>	<b>Pupils 32</b>

<b>Venue</b>	<b>Oxford Playhouse</b>	
<b>Accommodation (Residential Only)</b>	<b>n/a</b>	

<b>Travel Arrangements: (To and From School)</b>	<b>walking</b>	
<b>Name of any coach/travel companies</b>		

<b>Insurance provided Yes/No</b>	<b>Expected of parent No</b>
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<b>Dress requirements</b>	<b>As school</b>	

**Risk Assessment:** A risk assessment has been carried out by the leader, confirmed by the Headmistress, of potential risks on the journey and at the destination (s). Only school approved transport/travel companies have been used. A copy of risk assessment forms can be supplied to parents on request and questions can be asked

<b>Cost per pupil (to be added to bill)</b>	<b>Not exceeding £20</b>
<b>Pocket money suggested</b>	

<b>Packed meals (s) required (day girls only)</b>	<b>Day girls to bring packed supper/money for North Parade, please</b>	
<b>Packed meals supplied by school</b>	<b>Boarders to have early supper 6.30pm</b>	

**Parental Consent and Code of Content**  
This is attached at Enclosure 1, please read it carefully with your daughter, fill in the details required by the school and both of you sign & date the form. It should then be returned to the Group Leader

<b>If you have any queries please contact</b>	<b>J Sherbrooke</b>	
<b>Signed (Group Leader)</b>		<b>Date 31<sup>st</sup> January 2018</b>